

INFORMATION FOR PROSPECTIVE PARENTS

KINDERWORLD Bournemouth Day Nursery provides a high standard of child-care and a stimulating environment for children aged 4 months -5 years. It is open from 7.30 a.m. to 6 p.m. on weekdays throughout the year except for UK Public Holidays. Full day and half day places are available for all children aged 4 months-5 years.

As a parent you will want to know about the type of care which your child will receive while at Kinderworld Day Nursery. We hope that the following information will be helpful.

General Philosophy

We aim to give your child the opportunity to develop and learn through free play and structured learning activities. Experience in a wide variety of play and learning activities helps to develop the use of language and expression; the understanding of concepts; imagination and creativity; social awareness, including multicultural awareness; co-operation and self-control.

Children need to make sense of the world through curiosity and discovery, involvement, and guided activities set at the right level for their age and capabilities. Their social and emotional needs must be met also, and this is considered to be of paramount importance in small children. A happy, loving atmosphere with plenty of cuddles allows a child to develop his/her true potential.

Each child is treated as an individual because staff are given responsibility for small groups. Children like to feel that they have one or perhaps two "special" key-people who know them and understand them and can comfort them when they need it.

To achieve our high standards of childcare, it is our general policy to appoint only professional Staff - qualified as Nursery Practitioners, or training towards a qualification.

The Premises

The Nursery occupies both the ground and first floor of a large building, which has been renovated to our specification and which is situated in attractive surroundings close to Christchurch Road, The Bournemouth Travel Interchange and Asda, the Poole to Ringwood Dual-Carriage Way and central Bournemouth.

On the ground floor there is a spacious room used by the 2 - 3-year-olds for daily activities including a cosy den area, and used when they require a rest time. A larger playroom is also used for the 2-3-year-olds and 3-4-year-olds, this incorporates an open area suitable for nursery education and pre-school or group activities, such as circle-time, small world toys, large construction, and for playing generally. There are zones around the room for children to choose from, including; a computer, an area for role play, a comfy book area, a mark making area, a science and investigation area, an interest area, a feelings area, puzzles, a 'problem solving, reasoning and numeracy' area (e.g. colours, counting and sorting) and table top activities for activities such as construction, threading and small world, and a small fish tank. Adjoining the 'big room' we have a large craft /dining room for messy play, free flow can operate between these rooms. Children can take part in activities such as water, paint, glue, dough and other craft activities such as cooking, we also use this room for breakfast, snacks, lunch & tea. We have a fully equipped kitchen and a cook to provide nutritious lunches and to satisfy special dietary requirements of the children. In addition to toilets, there is a spacious cloakroom by the entrance, for coats and shoe changing, and a garden room by the back door to the garden which links indoors with outdoors. The garden room houses the children's wellie-boots and waterproof clothing which the children bring in to wear outdoors in wet weather. Adjoining the garden room is an accessible toilet which children can also use when playing outside.

On the first floor there are four rooms for the babies, one for the 0-1-year-olds, with changing facilities, free choice boxes and 'help themselves' shelves and a milk kitchen, the room leads into their cot- room (closely monitored by staff).

The 1–2-year-olds have 2 spacious areas to play and rest, with zones to choose from, such as a, book corner, role play, physical area and treasure baskets. In addition, there is a nappy changing area with potty training available; the babies and toddlers also make regular use of the garden. Separately there is a staff room where staff can take their breaks, prepare work, and undertake administrative duties.

Outside, a large garden provides a grassy play area, fruit and vegetable growing, a soft wood chip area for climbing equipment, swings and a hard surface for wheeled toys, balls, and games. There is a seating area under trees with a storytelling chair, a wooden play cabin for role play, a water tray, a large, covered pavilion, a Mud Kitchen, bushes and plants for investigating mini-beasts and wildlife, bird feeding and a pet's corner. Children have access to the garden all year round, in various weathers with a large variety of toys and games to choose from. As part of the fun in the summer we also have water play and picnics.

Staff

Experienced and qualified practitioners will take care of your child, according to statutory ratios under the Children's Act which came into force on 14 October 1991. These ratios require a **maximum** of 3 babies under 2-years old to one practitioner; a **maximum** of 5 children to one practitioner for 2-3-year-olds; and a **maximum** of 8 in the case of 3–5-year-olds.

We recognise that it is very important that we should employ well qualified, experienced practitioners in order to maintain a high standard of childcare.

WE HAVE BOURNEMOUTH QUALITY STANDARDS ACCREDITATION!

The key purpose of Bournemouth Quality Standards is to:

- ☐ Encourage a culture of continuous improvement.
- ☐ Ensure high quality provision for all pre-statutory school age and foundation stage children in whatever setting.

The Quality Standards complement and support existing inspection processes and self-assessment and target setting are a central part of the process.

Over several years the staff at Kinderworld Day Nursery, have been working towards the Bournemouth Quality Standards, we have re-visited the 5 modules we initially gained accreditation in, and completed the additional 3 modules.

After completing the final module, we were visited for assessment before our evidence was put before the monitoring panel and were then informed by the monitoring panel that we have been approved for accreditation of the Bournemouth Quality Mark!

This is a fantastic achievement and the staffing team have all worked very hard to complete the 8 following modules:

1. Visions, Values and Policies
2. Belonging and Connecting
3. Being and Becoming
4. Contributing and Participating
5. Being Active and Expressing
6. Thinking, Imagining and Understanding
7. The Practitioners Role in Early Learning
8. Leadership, Management and Staff Development

We hold the Bournemouth Quality Mark - a multi coloured jigsaw style plaque which is displayed in our entrance hall.

Healthy Early Years (HEY)

Kinderworld Bournemouth Day Nursery joined the Bournemouth Healthy Early Years (HEY) Project, and we are very proud that we have earned our 'BRONZE' and 'SILVER' HEY status following the HEY validation visits. The HEY plaques displayed in our entrance hall.



The Importance of the Early Years

The importance of the early years in a child's general development cannot be over-emphasised. Any experience which caters for the needs of children before they reach statutory school age establishes the foundations of future learning across all areas of human experience.

There are four main needs of the child in the pre-school years:

1. the need for love and security
2. the need for new experiences
3. the need for praise and recognition
4. the need for a framework of responsible behaviour

We aim to meet these needs in our daily contact with the children. In addition, we naturally give very high priority to the health and safety of the children, including the highest standards of hygiene particularly in the kitchen and toilets.

Starting at the Nursery

For all children joining the Nursery, our initial emphasis is on making them feel loved, secure, and happy. To assist this process, every child is allocated one practitioner as their designated Carer, called their “Key Person” who forms a special relationship with the child and his or her parents. The security provided by this relationship is important in the case of new children - particularly the under 3s - who join the Nursery.

After new arrivals have become secure in their new surroundings, the staff can direct them increasingly towards developmental processes such as the formation of friendships, the development of social behaviour and independence; and learning activities.

Nursery Education

We are a Nursery School within a Day Nursery setting, which gives working parents, in particular, the advantage of knowing that their 3–5-year-old child is receiving ‘Nursery Education’ in addition to all ‘Day Care’. We are inspected by Ofsted and have an excellent report. We can accept Nursery Education Funding as part payment of fees.

Nursery Schools are generally open during term times, but we are open all the year and children can benefit from Nursery Education both in the morning and the afternoon. We promote learning through play and fun educational activities throughout each day. At Kinderworld Day Nursery there are breaks for milk, story, lunch and free play during the day and the children are able to concentrate more easily than in some formalised Nursery School settings. In fact, we believe that the continuity of learning is enhanced by the fact that we are open for 51 weeks of the year, and, apart from family holidays, children have a steady input of knowledge in a less formal atmosphere than an intense Nursery School environment, followed by long holiday breaks which can lead to the child forgetting what has been learned. Children at the Nursery benefit greatly from our approach to Early Years Learning.

Care, Learning & Development

Kinderworld provides care and education in an environment which enables children to feel safe and supported and which extends their learning and development, and we keenly celebrate the skills and competence of all babies and young children.

Most children come to the Nursery with a wealth of experience to draw upon. They have learnt about people and their environment and have begun to develop many of the skills they need to operate in their world, but it is the task of the Practitioners to build on this experience to extend their learning.

The **0–2-year-olds** receive love, comfort, and security in a happy small unit, along with stimulation where learning through sensory and exploratory play using a wide range of toys and equipment is the key issue, preparing them for the activities to come when they reach 2 years.

For **2-5-year-olds**, learning through play forms the basis of daily activity. To provide this, we have a high standard of varied toys and aids to develop physical activities, manipulative skills, role-play and creativity. There are bricks, games, tricycles, cars, dolls, books, paints, glue, dressing-up clothes, puzzles, a climbing frame etc.

There are open areas for physical play and cosy corners for quieter activities. Typically, stories are read in one of these cosy areas to give a relaxed atmosphere. Children age 2+years who require a sleep after lunch can do so between 12.30 p.m. and 2 p.m. in a quiet room/area where sleep mats are provided.

At Kinderworld we follow the ‘Early Years Foundation Stage (EYFS) 0-5 years. The EYFS (2021) includes the *safeguarding and welfare requirements*. It set the standards for providers, to keep the children healthy and safe and to ensure the settings are welcoming, safe, and stimulating, where children are able to enjoy learning and grow in confidence.

This framework sends a clear unequivocal message underlining the importance of home and family working together with practitioners to lay the best possible foundations for life and learning. It is based on principles of inclusion which means that early years' providers oppose discrimination and prejudice and welcome all families and children.

Kinderworld focuses on the principles from the EYFS, these are grouped into four themes: 'A Unique Child', 'Positive Relationships', 'Enabling Environments' (indoors and outdoors), and 'Learning and Development'.

Through effective practice; partnership working; good planning, resourcing, and assessment the Nursery Staff (Practitioners) at Kinderworld plan play activities and experiences that help each child make progress in their development and learning and they meet the diverse needs of children. All children have a range of different experiences, skills, and interests when they join us, so our activities are informed by observations on the children and are planned with each child's interests and abilities in mind. Nursery themes or topics also support development by introducing new concepts and knowledge to children.

We provide a well-planned and resourced curriculum to take their learning forward and we provide opportunities for all children to succeed in an atmosphere of care and of feeling valued.

To support children's independence and individual learning we encourage children to choose which activities they would like to participate in throughout the day, this not only enables them to have more choice but also allows them to spend longer at activities if they so wish in order to complete something or feel satisfied.

Kinderworld Practitioners monitor each child's progress throughout their time at Nursery to ensure they are making progress and that particular difficulties in any of the areas of learning, whatever the cause, are identified and addressed. Prompt and appropriate action at this stage could help prevent children from developing learning difficulties later in their school career. There will be a small number of children who have special educational needs that will require specific provision. At Kinderworld we acknowledge that it is essential that these children are identified as soon as possible, and that appropriate support must be provided. Other children may be more able and need activities that offer an appropriate challenge. Monitoring of each child's progress throughout will also ensure that their achievements can be celebrated. To help us to identify additional help needed we complete a 2-year progress check on the children supported by the EYFS and in collaboration with the parents and shared with the health visitors.

Throughout the EYFS, stress is placed upon understanding each child and their family as unique, with different needs and concerns. Children's development is presented under seven interconnecting phases. This inter-connection is intended to emphasise the fact that there can be big differences between the development of children of similar ages.

The Prime areas are: Physical Development, Personal, Social and Emotional Development and Communication and Language. The Specific areas are Literacy, Mathematics, Understanding the world and Expressive Arts and Design

The development of knowledge includes looking at the environment, studying through themes and interest tables as well as exchanging news. We hope that children and parents will participate in bringing in articles for discussion as well as providing any topics of interest. This exchange of ideas develops active minds.

Partnership with Parents

It is the policy of Kinderworld Day Nursery to establish close links with parents to exchange information and involve parents in their child's learning and development as parents are the children's first and most long-term educators. When parents and practitioners work together creating a two-way flow of information, knowledge and expertise, the results have a positive impact on the child's development and learning.

We also recognise that children need time to establish their confidence in a new situation. The way in which our practitioners work together with parents to settle a new child into the Nursery is of great importance in developing the relationship between parent, practitioner, and child. Frequent pre-visits are recommended, and we do not charge for these.

As a parent you will be interested in your child's progress throughout their time at Kinderworld. Parents and practitioners therefore share a joint interest in, and responsibility for, each child's learning and development. Your child's key person will maintain a **personal learning journey** for your child, by working

with you and through observing, assessing, and planning for your child's individual needs, interests and further development.

Observations help tell a story about your individual child, and when joined together with other evidence in their personal learning journeys this will create a picture of your child and the progress they are making. Over time each child will build up evidence, such as photos, artwork, and development reviews, in addition to feedback from parents. If you have development records from a previous Nursery, please share these with your child's key person as they will be useful start to their learning journey.

We also like to keep parents informed through verbal contact and daily feedback of their baby or child's progress. We ask that parents keep us updated on changes to routines and progress/achievements. All parents are asked to complete a questionnaire about their child and other paperwork they are given when they start to help us understand their child's needs and help build their child's learning journey.

We welcome from parents' telephone calls &/or emails any time and value any suggestions and constructive criticism you may have.

General Information

Upon contacting the Nursery, we will email you our Tour Videos of the Nursery and send our Registration documents and Nursery Policies for you to read and keep. Prior to a child starting a general information and welcome pack will be issued to parents; this will contain various documents to be completed and returned to the Nursery. We also need to see the child's original Birth Certificate or Passport upon registration.

Children should arrive by 9.00am / 1.15pm otherwise the activities of the other children are disrupted; and the Staff are unable to greet children and parents adequately because they are involved in structured activities. Children should be collected by a responsible adult before the end of their session.

Fees: The weekly fee scales are attached.

Cooked Lunches are available to children who can eat solid foods - see attached fees.

The Nursery is open from 7.30am - 6pm on weekdays.

The minimum weekly attendance for each child is 2 full days per week.

Children age 3 & 4 years old - minimum attendance is either
5 mornings (7.30-12.30); 5 afternoons (1pm-6pm); or 2 or more full days per week.

Additional Support for a child:

If, at any time, your child requires additional support and if Local Authority Funding is not available to cover these costs, then the cost is passed to you (the parent(s)). Kinderworld will discuss with you how many hours support are required and our hourly rate for this service, which will be in addition to your Nursery Fees.

The Nursery may be closed for up to 1 week at Christmas and on Public Holidays, when no fees are paid. Fees are otherwise paid throughout the year. No refunds will be given for periods of absence/illness/holiday/unexpected days' closure due to circumstances out of our control. If a child does not attend due to being told to self-isolate (e.g., coronavirus) the fees are still required to be paid in full. One month's notice is required in writing informing us of a child's holiday dates; upon receipt of this information if a child has Nursery meals these will not be charged for during the dates of the holiday. (If a month's notice is not given, all meals will be charged for during any absence).

Parent(s) wishing to visit the Nursery must call on 01202 290103 to speak to the Nursery Manager, Tina Collins, or the Deputy, Hayley Bush to arrange a viewing.

KINDERWORLD BOURNEMOUTH DAY NURSERY

Monday - Friday

NURSERY WEEKLY FEES from w/c 1st April 2024

This fee structure applies to fees paid 1 month in advance (4 or 5 weeks).
The minimum weekly attendance for each child is 2 full days or 5 sessions

| Reduced Fees (paid 4/5 weekly in advance) | Babies under 3 years | Children over 3 years |
|--|-------------------------------------|--|
| Per Full Day (minimum 2 or more days per week) | £75.46 | £74.25 |
| Per morning (07.30 – 12.30) (minimum of '5' mornings per week) | N/A | £39.60 |
| Per afternoon (13.00 – 18.00) (minimum of '5' afternoons per week) | N/A | £39.60 |
| Late payments will be charged at this price per day for that Invoice period. Invoice payments are due first working day of each month | Full Days - £81.68 Session - N/A | Full Days - £80.47 Session - £43.23 |
| Higher Rate for Temporary Extra Day/Session booked (under 4 weeks' notice given) | Full Days - £81.68 Session - N/A | Full Days - £80.47 Session - £43.23 |

Nursery Funding

Kinderworld accepts Nursery Funding; please ask for details.

Government Tax Free Childcare payments

We accept Government Tax Free Childcare payments.

For more information please visit: <https://www.childcarechoices.gov.uk/>

OPTIONAL MEALS TIMES & FEES

| | | |
|--------------|---|---------------|
| Breakfast | 07:30 to 09:00 | £1.00 per day |
| Cooked Lunch | 11:30 to 12:30 | £4.00 per day |
| Cold Tea | 15:30 to 16:30 (time will depend upon the Group) | £2.75 per day |

Payment of monthly fees is to be settled during the first week they are due by
Bank Transfer with the child's full name as the reference.

Late payment of fees will be charged at the price shown above for Late Payments.

A world of difference in childcare

Kinderworld Day Nursery Ltd 6 Knyveton Road Bournemouth Dorset BH1 3QN

Kinderworld Day Nursery is the trading name of Kinderworld Day Nursery Ltd. Company Number: 8371961.

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